

20th September 2022

AGENDA

There is to be a meeting of the Queenborough Town Council
Finance & General Purposes Committee to be held on Monday 26th September 2022
commencing at **7-00pm in the Guildhall, Queenborough, Kent ME11 5AA**

This meeting may be filmed/recorded. As Data controller under the Data Protection act by entering the meeting you are consenting to being filmed/recorded and to the Council's use of those recordings for public reporting.

- 1. Apologies and grounds for absence**
- 2. Declarations of Interest in items on the Agenda**
- 3. Public questions (maximum 10 minutes for all questions)**
- 4. Minutes of the meeting held on 1st August 2022**
- 5. Matters Arising from the meeting held on 1st August 2022**
- 6. Chair's Remarks**
- 7. Consideration of funding support towards the Tourist Information Centre on the Isle of Sheppey.**
- 8. To consider options to opt out of the SAAA central external auditor appointment arrangements.**
- 9. Consider purchase of shelving for storeroom (backroom) at 44 High Street**
- 10. To set the Member's allowance for 2022/2023**
- 11. Consider a donation to Queenborough Museum.**
- 12. Human resources – Clerk Training update/review**
- 13. To review Correspondence received and decide appropriate response.**
(List available from the Clerk)
- 14. Financial reports**
 - a) Review the cashbook for July and August 2022**
 - b) Review payments made for July and August 2022**
 - c) Review report for payments made between meetings of Full Council and F&GP**
 - d) Payments for Authorisation**
- 15. Reserved for late items previously notified to the Chair – for information only**
- 16. Any Other Business – for information only**

Lisa Gransden, Town Clerk and Responsible Financial Officer

Date of next meeting – Monday 24th October 2022

Members of the public and press are welcome to attend the meeting.