

QUEENBOROUGH TOWN COUNCIL

Minutes of the Queenborough Town Council **Environment Committee** held on
Monday 18th July 2022 in the Guildhall, Queenborough at 19.00

Present: Councillors Shiel, Beart, Telford, Fowle, Clulow, Darby, Marchington,
Swarbrick

The Clerk to Queenborough Town Council, Lisa Grandsen.

1. Apologies received: Cllr Flew (long term sickness)

2. Declaration of Interests: None

3. Public Questions: The proprietor from the Queen Phillipa Bed and Breakfast invited all volunteers who distributed the water to residents' last week to a BBQ put on as a thank you for their continued support of the community. A date was agreed for Sunday August 14th at 2pm.

4. Minutes of the meeting held on 6th June 2022

The minutes were reviewed and then adopted as a true copy and signed by the Chairman.

5. Matters arising from meeting on 6th June 2022: None.

6. Chair's Remarks: Cllr Fowle thanked everyone and welcoming them to her first meeting.

7. Queenborough Brochure and Board

There was nothing further to review and will now be passed to the next Environment meeting.

8. Sheppey Area Committee Funding

It was agreed the Environment Committee will bid for the following with applications to be submitted by 1st August 2022 by the Clerk.

- a) Lights at Neats Court
- b) CCTV in Queenborough Park subject to further information.
- c) Queenborough Station Murals subject to quotation received.

9. Queenborough Information Centre, report from Cllr Fowle

Cllr Fowle and Cllr Shiel had looked at the Museum to place a Queenborough & Rushenden Information Centre. Cllr Shiel has ordered a pop-up information centre and postcards at his own expense. They are looking to purchase keyrings and pens. Cllr Fowle reporting that Queenborough is popular with people who want to learn the history of the Town. This is separate to the Town Council and not under the Town Council remit.

10. Castle Site Bus Shelter and Murals Train Station.

Swale Rail will arrange installation of boards to windows because of live track on track side. Previously they have shut down the line to do these kinds of works. Cllr Swarbrick will contact Jenwood, and Cllr Beart will contact A Wilson for quotations for mural boards. The clerk will send over material and sizes required.

The Clerk has chased the bus shelter mural with SBC and is awaiting further details.

11. Environment projects; there were no further updates to report.

12. QTC Highway Improvement Plan

The plan had not been reviewed since March 2021, due to the changeover of staff at KCC and no one to correspond with regarding our plan in Kent County Council. KCC have replaced one dedicated officer in each area with a team covering each of the 3 areas in Kent, which should provide a quicker response for the future.

The Committee reviewed the plan and amendments were agreed and added to the plan for submission to KCC. **Action the Clerk**

13. Reports from working parties.

a) Christmas Lights – None

b) In Bloom – Cllr Telford thanked the In Bloom committee for their hard work on SSEIB judging day in her absence.

Due to Covid and In Bloom members sickness the local judging could not go ahead as planned, local judging will be undertaken by Cllrs Swarbrick, Clulow, Marchington, Telford, Shiel, Beart, Fowle and the Clerk, roads will be distributed and judged before 29th July.

c) Allotments – The Clerk reported on the recent clearance by the Medway Lower Drainage Board to the Park Avenue waterway. A mini digger was now required to clear the silt to allow the water to run freely, prior to any regrowth. Cllr Telford will speak to a contact regarding a digger.

d) Community Emergency Plan – actions from Wednesdays Operation Emergency Water delivered to residents, will be documented and used as a base for the QTC Emergency Plan on a sequence of events.

The reliance forum will not contact us as we have no plan.

A letter will be sent to Southern Water due to their lack of response and support in the recent emergency. Adding points.

ENV: 18.7.2022

2 repairs in the press release but there were 3 repairs, the first one was done on Sunday night as reported by Elmley nature Reserve when they noticed a leak.

Produce a report of what happened and will happen in another emergency.
Will there be a second pipe of supply, or will this only be used in an emergency?

A van sign written Southern Water delivered water on Monday to some residents, Southern Water on a telecom call to Cllr Shiel reporting this was not them delivering.

Lack of infrastructure it will happen again.

Thank all those who helped, will the transport company and Aldi support us in a future operation.

The Mayor and Clerk will meet to move forward the plan during the School holidays.

e) Food Bank – Cllr Darby reporting it goes up and down. A meeting was agreed prior to F&GP at 6pm on Monday 1st August for the Committee.

14. Public relations/Website and Newsletter

Social media is working well for the Town Council. The information brochure will be a good addition to the Community, once it is completed.

15. Correspondence – None

16. Late inclusions – None

17. Any Other Business

Cllr Fowle as Chair of Environment and Cllr Clulow as the Queenborough School representative will present along with the Clerk, the retirement gift to Mrs Conroy at Queenborough School on Friday morning, the Mayor and Deputy Mayor are both unable to attend on this occasion.

Being no further business, the meeting closed at 20.35

Date of next meeting: Tuesday 30th August 2022