

## Queenborough Town Council

Minutes of the meeting of the **Finance & General Purposes Committee**

On **Monday 1<sup>st</sup> August 2022** at 19:00 in the Guildhall, High Street, Queenborough

**Committee Present:** Councillors Shiel, Marchington, Fowle, Clulow, Darby, Telford, Constable, Simpson.

**1. Apologies and grounds for absence:** None.

**2. Declaration of Interests:** None.

**3. Public questions:** None

**4. Minutes of the meeting held on 20<sup>th</sup> June 2022.**

The minutes were reviewed and adopted as a true copy and signed as a true copy by the Chairperson of the meeting, Cllr Marchington.

**5. Matters arising from the meeting held on 20<sup>th</sup> June 2022:**

The Clerk reported that there was no further requirement for warranties for the JVC TV Screen and Dell laptop as they were covered under QTC insurance policy at a small yearly premium.

**6. Chair's remarks**

Cllr Marchington thanked everyone for allowing him to take the Chair and run the Finance meetings.

He asked all members to please raise their hand when requesting to speak during the meeting and that they please do not talk over other members. No separate conversations within the meeting should be had in moving meetings forward correctly.

**7. Consider virements for reserve account.**

After reviewing the current balances of the current and reserve bank accounts and ringfenced monies in reserves, by resolution it was agreed to move £20,000 from the current account to the reserve account. **Action the Clerk**

**8. Handy Person**

The recent advertisement for a handy person had received zero interest, although after the application closing date a person had enquired to Cllr Simpson.

By resolution it was agreed that the Council do not readvertise for a Handy Person at this time, the Clerk will put out a message to Councillors for any help needed with jobs in hand and this will be reviewed in three months' time.

**9. Correspondence – None**

## 10. Cashbook and Bank Reconciliation

a) The Cashbook was noted, and the bank reconciliations were approved for June 2022.

b) **Payments made for June 2022** – payment sheets were noted for all bank payments made in the month and will be signed by the Mayor/Chairperson, there were no matters arising.

c) **Payments made between the meetings of Full Council and Finance & General Purposes.** Payments made were reviewed and approved.

## d) Payments for authorisation

Gleem & Tidy £93.75, Swale Borough Council Invoice 7220252246 £1,876.25(Pye Park path), HMRC £217.60, NEST £117.54, Provision for Emergency Water Aldi £3,874.84 (invoice not yet received), Netwise £540 and Security Direct Products Limited fire doors at the Old School Building, second and final payment £2,742.60

## 11. Reserved for Late Inclusions Previously Notified to the Chair

a) The Clerk reported; Southern Water are to recognise the community spirit shown during the temporary loss of water supplies on the Isle of Sheppey, Southern Water is launching the Sheppey Community Fund. Sheppey customers on the island are now able to nominate local good causes to receive a portion of the fund. Voting on the Southern Water website Councillors can nominate, this closes today.

b) The Clerk reported; Julie Nicholls from the Tourist Information Centre on the Isle of Sheppey has asked for support of the centre and if QTC would consider donating something towards the project.

The new 'Tourist Information Centre' (TIC) was officially launched during British Tourism Week in May 2021 by our local MP Gordon Henderson and many guests. Any funding would be gratefully received and put towards the building's running costs, phone and copying/printing costs, as the TIC is not subsidised and is run entirely by the good will of local volunteers.

It was agreed to invite Julie to the next meeting of the Environment Committee, to find out more about the Information Centre. **Action the Clerk**

## 12. Any Other Business:

Cllr Constable asked about the payment from the Queenborough Fishery Trust for the Storage cupboard used in the Guildhall by the Trust. The Clerk reporting this was in hand, she had been waiting on further clarification from SBC regarding QFT request for QTC to issue an invoice for the use of the cupboard, which is owned by SBC.

There being no further business the finance meeting closed at 19.48 hours

**Date of next meeting: Monday 12<sup>th</sup> September 2022**