

Bank reconciliation Queenborough Town Council

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the 'Financial Statements' section of the AGAR ending 31 March 20xx' in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. It must be prepared on a highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Queenborough Town Council

County area (local councils and parish meetings only): Kent

Financial year ending 31 March 2023

Prepared by (Name and Role): Lisa Gransden - Town Clerk & RFO 

Date: 09/05/2023

	£	£
Balance per bank statements as at 31/3/2023		
Current Account	22,689.74	
Reserve Account	89,045.44	
Mayors Chairty Acc	250.92	
Pye Memorial Acc	1,576.58	
		113,562.7
Petty cash float		385.37
Food Bank cash float		380.83
		114,328.88
Less: any un-presented payments as at 31/3/2023		
Payments made 31 March 2023 but not debited until 1 April 2023		
Members allowance cllr zoe swarbrick	(339.30)	
Payroll march 2023	(1,388.33)	
members allowance cllr peter marchington	(169.65)	
members allowance cllr paula telford	(169.65)	
members allowance cllr janet flew	(135.65)	
members allowance cllr richard darby	(135.65)	
members allowance cllr sandra fowle	(169.65)	
members allowance cllr ashley shiel	(135.65)	
members allowance cllr jackie constable	(149.65)	
cheque 4691 st johns ambulance band	(150.00)	
	(2,943.18)	
un-banked cash as at 31/3/2023	-	(2,943.18)
	0.00	
Net balances as at 31/3/2023 (Box 8)		111,385.70