



Queenborough Town Council

44 High Street
Queenborough
Kent
ME11 5AA
01795 668509

AGENDA

There is to be a meeting of **Queenborough Town Council**, convened by the Mayor, to be held on **Monday 3rd July 2023** starting at **7.00 pm** in the Guildhall, High Street, Queenborough.

This meeting maybe recorded. As Data controller under the Data Protection act by entering the meeting you are consenting to being recorded and to the Council's use of those recordings for public reporting.

- 1. Emergency Evacuation Procedure**
- 2. Apologies and grounds for absence.**
- 3. Declarations of interest**
- 4. Public Questions (10 Minutes maximum for all questions)**
Public members invited to speak, please be aware that any information you give maybe made publicly available.
- 5. Policing Matters – report/update.**
- 6. Adoption of the Minutes of the Council meeting held on Monday 24th April 2023**
- 7. Review of matters arising from previous meeting held on Monday 24th April 2023**
- 8. Review of the Minutes of the Queenborough Town Council Annual Meeting held on Wednesday 24th May 2023**
- 9. Review of the Minutes of the Annual Town Meeting held on Wednesday 24th May 2023**
- 10. Adoption of the Extraordinary Minutes of the Council held on Monday 19th June 2023**
- 11. Review of matters arising from previous the Extraordinary meeting held on Monday 19th June 2023**
- 12. Mayor's remarks**
- 13. Consideration of discretionary grant to Sheppey Warriors Walking Football Club as proposed by the Finance and General Purposes Committee**
- 14. Consideration of discretionary grant to Children and Families Ltd, Seashells as proposed by the Finance and General Purposes Committee**

Full Council

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15. **Consideration of discretionary grant to Sheppey Song signing as proposed by the Finance and General Purposes Committee**
16. **Shelving for storeroom at 44 High Street and timber/decking for outside shed base forward from Finance and General Purposes Committee**
17. **Review of payment to Castle Connections for the Coronation Event**
18. **a) Mayors Allowance 2023/2024 to adopt the current Mayors allowance and approve payment.**
b) Members Allowance 2023/2024 to review and adopt the Swale Borough Council annual recommended rate and approve continued payment method.

Councillors may choose to accept or decline allowances.

19. **Financial reports**
 - i) **Cashbook and bank reconciliation** for April and May 2023 as approved by the Finance & General Purposes Committee.
 - ii) **Authorisation of proposed payments due**
20. **To receive Committee and Working Party Reports and adoption of recommendations from committees, (*denotes Chairperson of Committee)**

- (i) **Environment Committee – draft minutes to be noted (*Cllr Stockbridge) and to advise the Full Council on the date for next meeting.**

Environment Committee Working Parties:

- a) **In Bloom** (*Cllr Telford)
 - b) **Allotments** (*Cllr Telford)
 - c) **Christmas Lights** (*Cllr Shiel)
 - d) **Community Crisis Plan** (*The Mayor of Queenborough | Cllr Shiel)
 - e) **Emergency Food Bank** (* Cllr Darby)
- (ii) **Finance and General Purposes Committee – draft minutes to be noted (*Cllr Mick Constable)**
 - (iii) **Planning Committee – draft minutes to be noted (*Cllr Darby)**



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21 . Reports from QTC Representatives Serving on Other Bodies:

(*denotes Councillor representing QTC)

Local Community Bodies.

- a) **QTCC** (*Cllr Shiel and Cllr Flew)
- b) **Queenborough Fishery Trust** (*Cllr Jackie Constable and Cllr Simpson)
- c) **Queenborough Harbour Trust** (*Cllr Fowle)
- d) **Queenborough School and Nursery** (*Cllr Stockbridge)
- e) **Rushenden Community Hall Association** (*Cllr Marchington and Cllr Simpson)
- f) **Rushenden Community House** (*Cllr Fowle)

Swale Area Bodies.

- g) **KALC the Swale Area Committee** (*Cllr Marchington and Cllr Stockbridge)
- h) **Local Councils' Liaison Forum of SBC** (*All QTC Chairpersons' and the Town Clerk)
- i) **Swale Area Committee of SBC** (*Cllr Stockbridge)
- j) **Swale Joint Transport Board** (Cllr Darby)
- k) **Swale Rail** (Cllr Telford)
- l) **VEL Surgery PPG** (*Cllr Telford)

22. To review correspondence and take appropriate action.

23. Reserved for late inclusions previously notified to the Mayor (for information only)

24. Any other Business (for information only)

L Gransden - Town Clerk

Next Meeting of the Full Council Monday 14th August 2023.

Full Council

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