



Queenborough Town Council

44 High Street
Queenborough
Kent
ME11 5AA
01795 668509

19th September 2023

AGENDA

There is to be a meeting of **Queenborough Town Council**, convened by the Mayor, to be held on **Monday 25th September 2023** starting at **7.00 pm** in the Guildhall, High Street, Queenborough.

This meeting may be recorded. As Data controller under the Data Protection act by entering the meeting you are consenting to being recorded and to the Council's use of those recordings for public reporting.

- 1. Emergency Evacuation Procedure**
- 2. Apologies and grounds for absence.**
- 3. Declarations of interest**
- 4. Public Questions (10 Minutes maximum for all questions)**
Public members invited to speak, please be aware that any information you give may be made publicly available.
- 5. Policing Matters – report/update.**
- 6. Adoption of the Minutes of the Council meeting held on Monday 14th August 2023**
- 7. Review of matters arising from previous meeting held on Monday 14th August 2023**
- 8. Mayor's remarks**
- 9. Consideration of discretionary grant to Queenborough and District Naval Ensign Association**
as proposed by the Finance and General Purposes Committee.
- 10. Consideration of sponsorship of the Freemasons Summer Spectacular 2024 to be held on the Isle of Sheppey**
as proposed by the Finance and General Purposes Committee.
- 11. Purchase of Fridge/Freezer for the Queenborough Town Council Food Bank**
as proposed by the Finance and General Purposes Committee
- 12. Queenborough Post Office**
Local Public Consultation update

Full Council

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Web address: queenborough-tc.gov.uk



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13. Financial reports

- i) **Cashbook and bank reconciliation** for July 2023 and August 2023 as approved by the Finance & General Purposes Committee.
- ii) **Authorisation of proposed payments due**

14. To receive Committee and Working Party Reports and adoption of recommendations from committees, (*denotes Chairperson of Committee)

- (i) **Environment Committee** – draft minutes to be noted (*Cllr Stockbridge)

Environment Committee Working Parties:

- a) **In Bloom** (*Cllr Telford)
- b) **Allotments** (*Cllr Telford)
- c) **Christmas Lights** (*Cllr Shiel)
- d) **Community Crisis Plan** (*The Mayor of Queenborough)
- e) **Emergency Food Bank** (* Cllr Darby)

- (ii) **Finance and General Purposes Committee** – draft minutes to be noted (*Cllr Mick Constable)

- (iii) **Planning Committee** – draft minutes to be noted (*Cllr Darby)

15. Reports from QTC Representatives Serving on Other Bodies:

(*denotes Councillor representing QTC)

Local Community Bodies.

- a) **QTCC** (*Cllr Flew and Cllr Shiel)
- b) **Queenborough Fishery Trust** (*Cllr Jackie Constable and Cllr Simpson)
- c) **Queenborough Harbour Trust** (*Cllr Fowle)
- d) **Queenborough School and Nursery** (*Cllr Stockbridge)
- e) **Rushenden Community Hall Association** (*Cllr Marchington and Cllr Simpson)
- f) **Rushenden Community House** (*Cllr Fowle)

Swale Area Bodies.

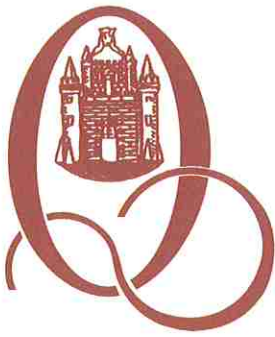
- g) **KALC the Swale Area Committee** (*Cllr Marchington and Cllr Stockbridge)
- h) **Local Councils' Liaison Forum of SBC** (*All QTC Chairpersons' and the Town Clerk)
- i) **Swale Area Committee of SBC** (*Cllr Stockbridge)
- j) **Swale Joint Transport Board** (*Cllr Darby)
- k) **Swale Rail** (*Cllr Telford)
- l) **VEL Surgery PPG** (*Cllr Telford)

16. To review correspondence and take appropriate action.

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17. Reserved for late inclusions previously notified to the Mayor (for information only)
18. Any other Business (for information only)

L Gransden - Town Clerk

Next Meeting of the Full Council to be held on Monday 6th November 2023.

Full Council

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