

5th September 2023

AGENDA

There is to be a meeting of the Queenborough Town Council
Finance & General Purposes Committee to be held
on **Monday 11th September 2023** commencing at **7-00pm** in the
Committee Room, 44 High Street, Queenborough, Kent. ME11 5AA

This meeting may be filmed/recorded. As Data controller under the Data Protection act by entering the meeting you are consenting to being filmed/recorded and to the Council's use of those recordings for public reporting.

- 1. Apologises and grounds for absence**
- 2. Declarations of Interest in items on the Agenda**
- 3. Public questions (maximum 10 minutes for all questions)**
- 4. Minutes of the meeting held on Monday 31st July 2023**
- 5. Matters Arising from the meeting held on Monday 31st July 2023**
- 6. Chair's Remarks**
- 7. Consideration of discretionary grant from Queenborough & District Naval Ensign Association**
- 8. To consider sponsorship of the Freemasons Summer Spectacular 2024**
- 9. Financial reports**
 - a) Review the cashbook for July and August 2023**
 - b) Review and Authorisation of Payments**
- 10. Purchase of Display Board for office area**
- 11. To review Correspondence received and decide appropriate response.**
(List available from 44 High Street)
- 12. Reserved for late items previously notified to the Chair – for information only**
- 13. Any Other Business – for information only**

Lisa Gransden, Town Clerk and Responsible Financial Officer

Date of next meeting – Monday 23rd October 2023

Members of the public and press are welcome to attend the meeting.