



Queenborough Town Council

44 High Street
Queenborough
Kent
ME11 5AA
01795 668509

Members are hereby summoned, and notice given that a meeting of **Queenborough Town Council Planning Committee** is to be held at The Guildhall, Queenborough, Kent ME11 5AA on **Monday 25th September 2023 at 20.00**

AGENDA

This meeting maybe be filmed/recorded. As Data controller under the Data Protection act by entering the meeting you are consenting to being filmed/recorded and to the Council's use of those recordings for public reporting.

1. Introduction to the meeting

The Chairperson will explain the Emergency Evacuation Procedure

2. Apologies and grounds for absence

3. Declarations of Interest

4. Public Questions/Comments (10 Minutes maximum for all questions)

Public members may speak on any planning application. Please be aware that any information you give maybe made publicly available.

5. Adoption of Minutes of the Meeting held on 14th August 2023

6. Review of Matters arising from meeting held on 14th August 2023

7. Chair's Remarks

8. Consideration of Application No. 23/503354/FULL

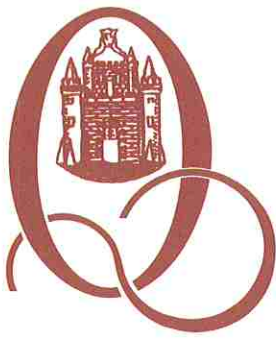
Erection of an infill ground floor rear and a first-floor extension above existing single storey offices buildings including insertion of escape stairs to south elevation, no. ramps and canopies to east elevation, changes to fenestration and provision of additional car parking spaces.

ADDRESS: Unit 17 Queenborough Business Park Main Road Queenborough Kent ME11 5DY

9. Consideration of application 23/503836/FULL

Change of use of land to create an external sales area (Class E(a)) with associated physical works including boundary fencing and bin store.

ADDRESS: Land Adjacent Unit R3 Neatscourt Retail Park Thomsett Way



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- 10. Update/report on any planning decisions**
- 11. To review any other planning correspondence received and decide appropriate response.**
- 12. Any Other Business (information only)**

Lisa Gransden - Town Clerk

**It is important to note that Swale Borough Council is the Local Planning Authority and responsible for making the final decision on these applications.
Queenborough Town Council is a statutory consultee only.**

Date of next meeting – To be notified.